

How to complete this buyback form

Please complete this form in **block capitals** using **black ink**. Please make sure you answer all the questions marked with an '*'. Leave blank any boxes that don't apply to you. Once completed, please send this form – along with your completed CREST transfer form (not applicable for Octopus Titan VCT ISA holders) and share certificate(s) – to: **Octopus Investments Limited, PO Box 10847, Chelmsford CM99 2BU.**

Section 1 – About the investor

* Title (Mr/Mrs/Miss/Ms/Other) * First name(s)

* Last name

* Country of birth

* National Insurance number

* Date of birth DD MM YYYY

Section 2 – Your investments

* Please indicate which VCT(s) you're selling shares in:

Number of shares to be sold

Octopus Titan VCT

Octopus Apollo VCT

Octopus AIM VCT

Octopus AIM VCT 2

Octopus Titan VCT ISA

If you wish to sell fewer shares than the total amount of shares on your certificate(s), then a certificate for the remaining shares will be subsequently issued to you.

The board intends to buyback shares at up to a 5% discount to the net asset value. All buybacks are subject to the VCT having sufficient funds available and are at the discretion of the board. There may be closed periods during a year where the VCT will be prohibited from buying back shares which may include the periods of up to four months after its financial year end and up to three months after its half year end. These closed periods are listed at octopusinvestments.com/selling-your-vct-shares/

Section 3 – Bank details

Please give us details of the bank account you would like the withdrawal to be paid into (please note that we can only make payments to a named investor of this portfolio. Third party payments are not possible)

*** How would you like to receive your withdrawal?**

BACS CHAPS (£20 charge applicable).

*** Account name**

*** Account number**

*** Sort code**

Reference (if applicable)

Section 4 – Tax residency status

We are legally required to collect information about the tax residency and classifications of each investor which may be shared with HM Revenue & Customs, and may be transferred to the government of another territory in accordance with a relevant agreement. For further information please visit octopusinvestments.com/reportingforms.

*** Are you tax resident, or do you complete tax returns in any country other than the UK?**

No – please tick this box and go straight to **Section 5**.

If your country of birth or country of citizenship is outside of the UK, please send us a certified copy of a valid UK ID, such as a UK driving licence or passport, or a certified letter from HMRC, to confirm your UK tax residency status.

Yes – please tick this box and complete the table below.

Country	Taxpayer Identification Number (TIN)	TIN not available
Country	Taxpayer Identification Number (TIN)	TIN not available
Country	Taxpayer Identification Number (TIN)	TIN not available

Section 5 – Investor declaration

By signing this form, I HEREBY DECLARE THAT I:

1. I am instructing you to sell the number of shares stated above.
2. I agree to the terms set out in the Octopus VCT Nominee Service Terms and Conditions.
3. I understand that the sale of the shares may not immediately take place due to closed periods when the accounts are being finalised.
4. I consent to Octopus taking a £25 commission for managing the buyback process.

*** Investor name**

*** Investor signature**

*** Date signed** DD MM YYYY



Before sending your form, please review the quick checklist below to help us process your request:

You have completed and signed the VCT buyback form and CREST transfer form. Please note if you'd like to sell shares in the Octopus Titan VCT ISA you do not need to complete the CREST transfer form.

You have completed your bank details in **Section 3**. If we're unable to verify your bank details, this may cause delays. We recommend sending proof of your bank account, such as a statement within the last three months, or a void cheque.

You have enclosed your VCT share certificate(s).

Once complete please send your documents to:

Octopus Investments Limited
PO Box 10847
Chelmsford
CM99 2BU

What happens next?

- 1 We will open an account in your name and arrange for your shares to be deposited into the account. This will be held in our nominee account however you will remain the legal owner until the buyback is completed. Please note this process is not applicable to those who hold shares in the Octopus Titan VCT ISA as we already hold your shares in a named account.
 - 2 Once the buyback date has been agreed we will facilitate the buyback with the corporate broker. This is currently Panmure Gordon.
 - 3 The buyback price will be agreed. In normal market conditions the aim is to buyback shares at a 5% discount to NAV.
 - 4 The commission to complete this is £25 and this will be reflected in your contract note.
 - 5 On completion of the buyback we send you a contract note to confirm that this has been completed.
 - 6 On the settlement date we will transfer the funds as per your instructions in the buyback form.
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